



# TAGORE DENTAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai -600 127. Ph : 044-30102222

Recognized by The Dental Council of India, New Delhi  
Affiliated to the Tamilnadu Dr. M.G.R. Medical University, Chennai.

INTERNAL COMPLAINTS COMMITTEE (ICC)  
Email: [icc@tagoredch.in](mailto:icc@tagoredch.in)

Dr. C.J Venkatakrishnan  
(Chairman)

Dr. B. Bhuvaneswari  
(Member Secretary)

## MEMBERS

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. Sree. T Sucharitha
4. Dr. Premalatha
5. Dr. Mary Antony Prabha
6. Mr. Selvakumar
7. Mrs. K. Shobana

TDC&H /ICC/2021/06

22/06/2021

## CIRCULAR

Internal Complaint Committee Meeting will be held on 30.06.2021 at 11.00 am in board room. I request all the committee members to attend the meeting without fail.

CONVENOR

## **INTERNAL COMPLAINT COMMITTEE / GENDER HARASSMENT PREVENTION**

**30/06/2021**

### **MINUTES OF THE MEETING**

The internal complaint committee meeting / gender harassment committee for the month of June was held on 30/06/2021 in the Board Room at 11.30 am. The meeting started with the brief welcome by Convenor Dr Bhuvaneswari

The agenda for the meeting was

- To discuss about Dr Sree T Sucharitha's request to relieve from the committee
- To discuss about organizing guest lecture for women hygiene and safety as well as for gender sensitization
- To discuss any issues from students or any other faculties.

Dr Sree T Sucharitha had requested to relieve her from the committee due to her personal reasons. Her request was accepted and she was relieved from the committee.

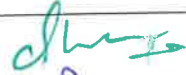



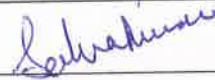

A guest lecture on women hygiene and safety was to be conducted in the third week of July. Dr Premalatha would arrange the resource person.

A guest lecture on gender sensitization to be organized in the month of August.

The students are asked to design logo and picture for internal complaint committee so that it could be updated in the website.

There were no issues from the students or other faculties.

### Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	
Dr Bhuvaneswari	Convener	
Dr Premalatha	External Expert	online present
Dr Jayaprakash	Member	
Dr Helen Mary Abraham	Member	
Dr Mary Antony Praba	Member	online present.
Mr Selvakumar	Member	
Mrs K Shobana	Member	
Ms Meghana	Student Member	online
Mr.J.Sivasurya	Student Member	online
Ms Archana	Student Member	online
Mr Akilash	Student Member	online
Mr Harris	Student Member	online presence
Ms Sharmistha	Student Member	online presence
Mr Shreeyan Nayar	Student Member	online presence
Ms Janani Bargavi N	Student Member	online presence
Ms P Keerthi	Student Member	online presence
Mr Tanish	Student Member	online presence.



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**Dr. C.J Venkatakrishnan**

(Chairman)

**Dr. B. Bhuvaneswari**  
(Member Secretary)

## MEMBERS

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. Sree. T Sucharitha
4. Dr. Premalatha
5. Dr. Mary Antony Prabha
6. Mr. Selvakumar
7. Mrs. K. Shobana

**TDC&H/ICC/2021/07-01**

**02/07/2021**

## CIRCULAR

Internal Complaint Committee Meeting will be held on **07.07.2021** at 11.30 am in board room. I request all the committee members to attend the meeting without fail.

**CONVENOR**

## **INTERNAL COMPLAINT COMMITTEE / GENDER HARASSMENT PREVENTION**

**07/07/2021**

### **MINUTES OF THE MEETING**

The internal complaint committee meeting / gender harassment committee for the month of July was held on 07/07/2021 in the Board Room at 11.30 am. The meeting started with the brief welcome by Dr Bhuvaneswari.

The agenda for the meeting was

- To discuss about addition of new external member
- To discuss about the online program to be organized on 23<sup>rd</sup> July 2021.
- To discuss any issues from students or any other faculties.

Dr Sree T Sucharitha was relieved as external member. Dr B Meenakshi, Professor, Tagore Medical College is proposed to be the external member of the committee.

As per the ICC guidelines, Dr B Bhuvaneswari will be the presiding officer of the committee.

An online program for Women Hygiene & Awareness is to be conducted on 23<sup>rd</sup> July 2021. The speakers will be professors from Dept of Obstetrics & Gynecology, Tagore Medical College & Hospital.

The student members attended the meeting virtually. There were no issues from the students or other faculties.

### Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>[Signature]</i>
Dr Bhuvaneswari	Convener	<i>[Signature]</i>
Dr Premalatha	External Expert	<i>online presence</i>
Dr Jayaprakash	Member	<i>online presence</i>
Dr Helen Mary Abraham	Member	<i>Online presence</i>
Dr Mary Antony Praba	Member	<i>Absent</i>
Mr Selvakumar	Member	<i>Absent</i>
Mrs K Shobana	Member	<i>[Signature]</i>
Ms Meghana	Student Member	<i>[Bracketed Signature]</i>
Mr J. Sivasurya	Student Member	
Ms Archana	Student Member	
Mr Akilash	Student Member	
Mr Harris	Student Member	
Ms Sharmistha	Student Member	<i>[Bracketed Signature]</i>
Mr Shreeyan Nayar	Student Member	
Ms Janani Bargavi N	Student Member	
Ms P Keerthi	Student Member	
Mr Tanish	Student Member	



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INTERNAL COMPLAINTS COMMITTEE (ICC)

Email: [icc@tagoredch.in](mailto:icc@tagoredch.in)

TDC&H/ICC/2021/08-01

04/08/2021

Dr. C.J Venkatakrishnan

(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

## MEMBERS

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. P B Premalatha
4. Dr B Meenakshi
5. Dr. Mary Antony Prabha
6. Mr. Selvakumar
7. Mrs. K. Shobana

## CIRCULAR

Internal Complaint Committee Meeting will be held on 10.08.2021 at 12.30pm in Board room.

I request all the committee members to attend the meeting without fail.

## **AGENDA :**

1. To invite Dr Meenakshi into the committee
2. To relieve Dr Mary Antony Prabha from the committee
3. To discuss about the feedback of program held on July.
4. Any other issues.

  
PRESIDING OFFICER

  
PRINCIPAL

**GENDER HARASSMENT PREVENTION / INTERNAL COMPLAINT COMMITTEE  
MEETING**

**10/08/2021**

**MINUTES OF THE MEETING**

The internal complaint committee meeting / gender harassment committee for the month of May was postponed due to lockdown and held on 10/08/2021 in the Board Room at 12.30 pm. The meeting was chaired by principal Dr C J Venkatakrishnan. The meeting started with the brief welcome by presiding officer DrBhuvaneswari.

The agenda for the meeting was

1. To invite DrMeenakshi into the committee
2. To relieve Dr Mary Antony Prabha from the committee
3. To discuss about the feedback of program held on July.
4. Any other issues.

DrMeenakshi was invited into the committee as external member. She was explained about the committee activities. Dr Mary Antony Prabha was relieved from the committee.

The gender sensitization program conducted on July was very useful to the students. The students gave a great feedback on the program.

There were no complaints or any issues from any teaching or non teaching faculty.



### Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>[Signature]</i> 10/08
Dr Bhuvaneshwari	Presiding Officer	<i>[Signature]</i>
Dr Premalatha	External Expert	Online presence
Dr Meenakshi	External Expert	B. Meenakshi 10/08/21
Dr Jayaprakash	Member	<i>[Signature]</i>
Dr Helen Mary Abraham	Member	<i>[Signature]</i>
Mr Selvakumar	Member	Absent
Mrs K Shobana	Member	Absent
Ms Meghana	Student Member	online
Mr J. Sivasurya	Student Member	online
Ms Archana	Student Member	online
Mr Akilash	Student Member	online
Mr Harris	Student Member	online
Ms Sharmistha	Student Member	online
Mr Shreeyan Nayar	Student Member	online
Ms Janani Bargavi N	Student Member	online
Ms P Keerthi	Student Member	<i>[Signature]</i>
Mr Tanish	Student Member	<i>[Signature]</i>



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**TDC&H/ICC/2021/09-01**

**02/09/2021**

**Dr. C.J Venkatakrishnan**

(Chairman)

**Dr. B. Bhuvaneswari**

(Presiding Officer)

**MEMBERS**

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. P B Premalatha
4. Dr B Meenakshi
5. Mr. Selvakumar
6. Mrs. K. Shobana

**CIRCULAR**

Internal Complaint Committee Meeting will be held  
on 09/09/2021 at 11.00am in Board Room.

I request all the committee members to attend the  
meeting without fail.

**AGENDA :**

1. To discuss about any issues or complaints if any
2. To discuss about creating awareness of the  
committee among students.
3. To discuss any other matter.

**PRESIDING OFFICER**

**PRINCIPAL**

# **GENDER HARASSMENT PREVENTION / INTERNAL COMPLAINT COMMITTEE MEETING**

**14/09/2021**

## **MINUTES OF THE MEETING**

The internal complaint committee meeting / gender harassment prevention committee for the month of September was held on 14/09/2021 in IQAC room at 1.00pm. The meeting started with the brief welcome by presiding officer DrBhuvaneswari.

The agenda for the meeting was

1. To discuss about any issues or complaints if any
2. To discuss about creating awareness of the committee among students.
3. To discuss any other matter.

There were no complaints or any issues from any teaching or non teaching faculty.

It was emphasized to the students that they should make aware of the committee existence and any sort of complaints can be brought to the notice of the committee without fear.

It was decided to add one more female faculty as member to the committee.

### Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>Ch. Venkatakrishnan</i> 14/9/21
Dr Bhuvaneswari	Presiding Officer	<i>B. Bhuvaneswari</i> 14/9/21
Dr Premalatha	External Expert	<i>P. Premalatha</i>
Dr Meenakshi	External Expert	<i>B. Meenakshi</i> 14/09/21
Dr Jayaprakash	Member	<i>D. Jayaprakash</i>
Dr Helen Mary Abraham	Member	<i>Helen Mary Abraham</i>
Mr Selvakumar	Member	<i>S. Selvakumar</i>
Mrs K Shobana	Member	<i>K. Shobana</i>
Ms Meghana	Student Member	<i>Megha</i>
Ms Archana	Student Member	<i>Absent</i>
Mr Akilash	Student Member	<i>R. Akilash</i>
Mr Harris	Student Member	<i>Absent</i>
Ms Sharmistha	Student Member	<i>Absent</i>
Mr Shreeyan Nayar	Student Member	<i>Shreeyan Nayar</i>
Ms Janani Bargavi N	Student Member	<i>Janani Bargavi N</i>
Ms P Keerthi	Student Member	<i>P. Keerthi</i>
Mr Tanish	Student Member	<i>Tanish</i>
<i>Balamurugan</i>	<i>Student Member</i>	<i>A.K. Balamurugan</i>



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**INTERNAL COMPLAINTS COMMITTEE (ICC)**

Email: [icc@tagoredch.in](mailto:icc@tagoredch.in)

TDC&H/ICC/2021/10-01

05/10/2021

Dr. C.J Venkatakrishnan

(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

## MEMBERS

1. Dr. P B Premalatha
2. Dr. Jayaprakash
3. Dr. Helen Mary Abraham
4. Dr B Meenakshi
5. Dr. Mary Antony Prabha
6. Mr. Selvakumar
7. Mrs. K. Shobana

## CIRCULAR

Internal Complaint Committee Meeting will be held on 12/10/2021 at 1.00pm in Board Room.

I request all the committee members to attend the meeting without fail.

## AGENDA :

1. To discuss about addition of DrGeethaPriya as member of the committee.
2. To discuss the frequency of committee meeting.
3. To discuss any other matter.

*[Signature]*  
05/10/21

**PRESIDING OFFICER**

*[Signature]*  
05/10/21

**PRINCIPAL**

# **GENDER HARASSMENT PREVENTION / INTERNAL COMPLAINT COMMITTEE MEETING**

**12/10/2021**

## **MINUTES OF THE MEETING**

The internal complaint committee meeting / gender harassment prevention committee for the month of September was held on 12/10/2021 in the Board room at 1.00pm.

The agenda for the meeting was

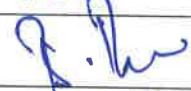






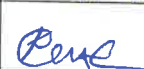

1. To welcome DrGeethaPriya as member of the committee.
2. To discuss about the frequency of committee meeting.
3. To discuss any other matter.

DrGeethaPriya was welcomed into the committee as member. She was introduced to the other committee members and to the students. DrGeethaPriya was briefed about the committee activities. DrGeethaPriya introduced herself to the committee members and she assured that she would be active in the committee activities.

The frequency of committee meeting was discussed. It was decided to conduct meeting on every month in the start of the academic year and once in three months thereafter.

There were no other issues or complaints to the committee.

### Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	ABSENT
Dr Bhuvaneswari	Presiding Officer	
Dr Premalatha	External Expert	ABSENT
Dr Meenakshi .B	External Expert	B Meenakshi 12/10/21
Dr Jayaprakash	Member	
Dr Helen Mary Abraham	Member	ABSENT.
Mr Selvakumar	Member	
Mrs K Shobana	Member	K. Shobana
Ms Meghana	Student Member	Megha
Mr A K Balamurugan	Student Member	A.K. Balamurugan
Ms Archana	Student Member	
Mr Akilash	Student Member	
Mr Harris	Student Member	ABSENT.
Ms Sharmistha	Student Member	
Mr Shreeyan Nayar	Student Member	
Ms Janani Bargavi N	Student Member	ABSENT
Ms P Keerthi	Student Member	
Mr Tanish	Student Member	

Dr. N. Geetha Priya Reader

Dr. N. Geetha Priya  
12/10/21





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Dr. B. Bhuvaneswari  
(Presiding Officer)

## MEMBERS

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. P B Premalatha
4. Dr B Meenakshi
5. Dr. Geetha Priya
6. Mr. Selvakumar
7. Mrs. K. Shobana

TDC&H/ICC/2021/11-01

18/11/2021

## CIRCULAR

Internal Complaint Committee Meeting will be held on 23/11/2021 at 1.00pm in Board Room. I request all the committee members to attend the meeting without fail.

## AGENDA :

1. To discuss about the handbook on gender harassment.
2. To discuss about organizing an awareness program.
3. To discuss any other matter.

  
PRESIDING OFFICER

  
PRINCIPAL



**INTERNAL COMPLAINT COMMITTEE/ GENDER HARASSMENT PREVENTION  
COMMITTEE**

**MINUTES OF MEETING**

**23/11/2021**

Meeting started at 1.00 pm in the Board Room with Principal, presiding officer of the committee and the other committee members. DrBhuvaneswari greeted the committee members.


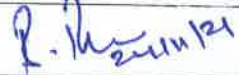

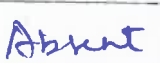

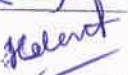


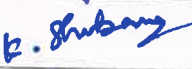


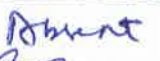

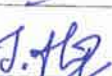





It was decided to print the Soft copy of Government issued Handbook on Sexual Harassment at Workplace and make the prints available to the faculties and students.

An awareness program to be organized by the committee after the intake of new batch of students.

It was decided to keep the committee meeting for the first three months of the beginning of the academic year and henceforth once in three months. The committee will arrange for a meeting if any complaint is received.

All the students did not have any sort of complaints or issues. No complaints were reported by the faculties as well.

### Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	
Dr Bhuvaneswari	Presiding Officer	
Dr Premalatha	External Expert	
Dr Meenakshi	External Expert	
Dr Jayaprakash	Member	
Dr Helen Mary Abraham	Member	
Dr Geetha Priya	Member	
Mr Selvakumar	Member	
Mrs K Shobana	Member	
Ms Meghana	Student Member	
Mr A K Balamurugan	Student Member	
Ms Archana	Student Member	
Mr Akilash	Student Member	
Mr Harris	Student Member	
Ms Sharmistha	Student Member	
Mr Shreeyan Nayar	Student Member	
Ms Janani Bargavi N	Student Member	
Ms P Keerthi	Student Member	
Mr Tanish	Student Member	



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(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

## MEMBERS

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. P B Premalatha
4. Dr B Meenakshi
5. Dr. Geetha Priya
6. Mr. Selvakumar
7. Mrs. K. Shobana

TDC&H/ICC/2021/12-01

07/12/2021

## CIRCULAR

Internal Complaint Committee Meeting will be held on 14/12/2021 at 1.00pm in Board Room. I request all the committee members to attend the meeting without fail.

**PRESIDING OFFICER**

**PRINCIPAL**

**INTERNAL COMPLAINT COMMITTEE/ GENDER HARASSMENT PREVENTION COMMITTEE**

**MINUTES OF MEETING**

**14/12/2021**

Meeting started at 1.00 pm in the Board Room with Principal, presiding officer of the committee and the other committee members. DrBhuvaneswari greeted the committee members.

The annual report of the committee was presented to all the members.

Logo for the committee is to be designed by the students.

DrGeethaPriya is being relieved from the committee as she is resigning from the college.

All the students did not have any sort of complaints or issues. No complaints were reported by the faculties as well.

# Internal Complaint Committee Members

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>[Signature]</i> 21/12/21
Dr Bhuvaneswari	Presiding Officer	<i>[Signature]</i> 21/12/21
Dr Premalatha	External Expert	<i>P-B. Premalatha</i> 21/12/21
Dr Meenakshi	External Expert	<i>B. Meenakshi</i> 21/12/21
Dr Jayaprakash	Member	<i>[Signature]</i> 21/12/21
Dr Helen Mary Abraham	Member	<i>[Signature]</i> 21/12/21
Dr Geetha Priya	Member	<i>[Signature]</i> 21/12/21
Mr Selvakumar	Member	ABSENT
Mrs K Shobana	Member	<i>[Signature]</i>
Ms Meghana	Student Member	<i>[Signature]</i>
Mr A K Balamurugan	Student Member	<i>[Signature]</i> A.K. Balamurugan
Ms Archana	Student Member	
Mr Akilash	Student Member	
Mr Harris	Student Member	
Ms Sharmistha	Student Member	
Mr Shreeyan Nayar	Student Member	ABSENT.
Ms Janani Bargavi N	Student Member	
Ms P Keerthi	Student Member	<i>[Signature]</i>
Mr Tanish	Student Member	ABSENT.



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**INTERNAL COMPLAINTS COMMITTEE (ICC)**

Email: [icc@tagoredch.in](mailto:icc@tagoredch.in)

**TDC&H/ICC/2022/01-01**

**25/01/2022**

**Dr. C.J Venkatakrishnan**  
(Chairman)

**Dr. B. Bhuvaneswari**  
(Presiding Officer)

## MEMBERS

1. Dr. Jayaprakash
2. Dr. Helen Mary Abraham
3. Dr. P B Premalatha
4. Dr B Meenakshi
5. Dr. Geetha Priya
6. Mr. Selvakumar
7. Mrs. K. Shobana

## CIRCULAR

Internal Complaint Committee Meeting will be held on 27/01/2022 at 1.00pm in Board Room.

I request all the committee members to attend the meeting without fail.

## **AGENDA :**

1. To discuss about the action plan for the year 2022.
2. To welcome new members to the committee.
3. To discuss about improving the committee contents in the college website.
4. To discuss any other matter.

*[Signature]*  
25/01/22

**PRESIDING OFFICER**

**INTERNAL COMPLAINTS COMMITTEE**  
**TAGORE DENTAL COLLEGE & HOSPITAL**

*[Signature]*  
25/1/22

**PRINCIPAL**

**INTERNAL COMPLAINT COMMITTEE/ GENDER HARASSMENT PREVENTION  
COMMITTEE**

**MINUTES OF MEETING**

**27/01/2022**

The year first meeting started at 1.00 pm in the Board Room with Principal, presiding officer of the committee and the other committee members.

DrBhuvaneswari greeted the committee members.

**AGENDA :**

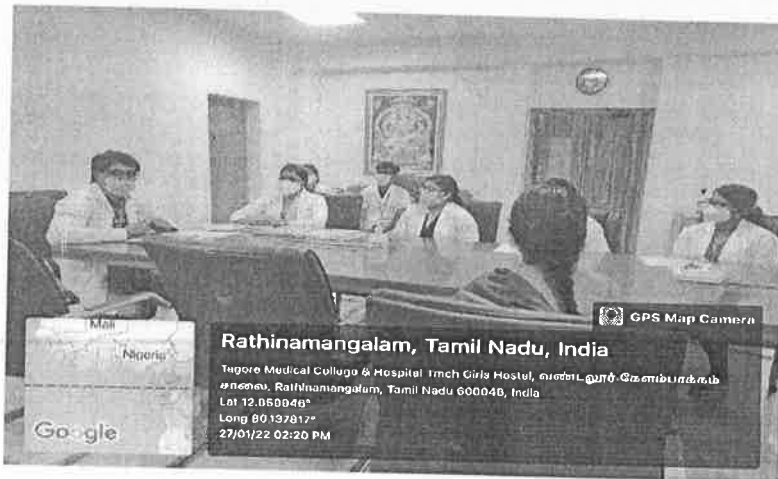
1. To discuss about the action plan for the year 2022.
  2. To welcome new members to the committee.
  3. To discuss about improving the committee contents in the college website.
  4. To discuss any other matter.
- 
1. The action plan for the year was discussed and the months for gender sensitization program was also discussed. It was decided to conduct one awareness program once the first BDS students enroll.
  2. DrShobana and DrSathya Sri was welcomed as new members to the committee. They were briefed about the committee activities.
  3. Students were asked to prepare a logo for the internal complaint committee to be uploaded in the college website.
  4. To prepare new awareness posters and put the new list of committee members with phone numbers in the college campus.
  5. There were no complaints from students or staff.

# INTERNAL COMPLAINT COMMITTEE MEMBERS - 2022

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>[Signature]</i>
Dr Bhuvaneswari	Presiding Officer	<i>[Signature]</i>
Dr Premalatha	External Expert	ABSENT.
Dr Meenakshi	External Expert	B - Meenakshi 27/01/22
Dr Jayaprakash	Member	<i>[Signature]</i> 27/1/22
<i>Dr Helen</i> Dr Shobana	Member	<i>[Signature]</i> 27/1/2022
Dr Sathya Sri	Member	ABSENT.
Mr Selvakumar	Member	<i>[Signature]</i>
Mrs K Shobana	Member	<i>[Signature]</i>
Ms Meghana	Student Member	Exam holidays
Mr A K Balamurugan	Student Member	Exam holidays
Ms Archana	Student Member	Exam holidays
Mr Akilash	Student Member	Exam holidays
Mr Harris	Student Member	Exam holidays
Ms Sharmistha	Student Member	<i>[Signature]</i> ABSENT
Mr Shreeyan Nayar	Student Member	Exam holidays
Ms Janani Bargavi N	Student Member	Exam holidays
Ms P Keerthi	Student Member	<i>[Signature]</i>
Mr Tanish	Student Member	Absent



Jan 2022





# TAGORE DENTAL COLLEGE & HOSPITAL

Rathinamangalam, Melakkottaiyur Post, Chennai -600 127. Ph : 044-30102222

Recognized by The Dental Council of India, New Delhi

Affiliated to the Tamilnadu Dr. M.G.R. Medical University, Chennai.

## INTERNAL COMPLAINTS COMMITTEE (ICC)

Email: [icc@tagoredch.in](mailto:icc@tagoredch.in)

Dr. C.J Venkatakrishnan  
(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

### MEMBERS

1. Dr. P B Premalatha
2. Dr. Jayaprakash
3. Dr. Meenakshi
4. Dr. Helen Mary Abraham
5. Dr. Shobana
6. Dr. Sathya Sri
7. Mr. Selvakumar
8. Mrs. K. Shobana

TDC&H/ICC/2022/02-01

08/02/2022

### CIRCULAR

Internal Complaint Committee Meeting will be held on 15/02/2022 at 1.00pm in Board Room.  
I request all the committee members to attend the meeting without fail.

### AGENDA :

1. To discuss about the posters to be put up in the college campus.
2. To discuss about the logo for the committee in college website.
3. To discuss about the women empowerment to be held on March 8<sup>th</sup>.
4. To discuss any other matter.

PRESIDING OFFICER

PRINCIPAL

INTERNAL COMPLAINTS COMMITTEE  
TAGORE DENTAL COLLEGE & HOSPITAL

**INTERNAL COMPLAINT COMMITTEE/GENDER HARASSMENT PREVENTION  
COMMITTEE**

**MINUTES OF MEETING  
15.02.2022**

The meeting was started at 1.00 pm in the Board Room with Principal, presiding officer of the committee and the other committee members. Dr Bhuvaneswari greeted the committee members.

**AGENDA :**

1. To discuss about the posters to be put up in the college campus.
2. To discuss about the logo for the committee in college website.
3. To discuss about the women empowerment to be held on March 8<sup>th</sup>.
4. To discuss any other matter.

1. It was decided to conduct poster competition (creative Gender Sensitization) among the students and best poster will be selected and awarded on March 8<sup>th</sup> Program.
2. Profile pictures of committee to be put up in college website is decided and approved.
3. Chief Guest for the Women Empower Program to be held on March 8<sup>th</sup> will be discussed with the chairperson and finalized.
4. No complaints from students on faculties.

# INTERNAL COMPLAINT COMMITTEE MEMBERS - 2022

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>[Signature]</i>
Dr Bhuvaneswari	Presiding Officer	<i>[Signature]</i> 15/2/22
Dr Premalatha	External Expert	P. B. Premalatha
Dr Meenakshi	External Expert	B. Meenakshi
Dr Jayaprakash	Member	ABSENT
Dr Helen Mary Abraham	Member	<i>[Signature]</i> 15/2/22
Dr Shobana	Member	<i>[Signature]</i> 15/2/22
Dr Sathya Sri	Member	ABSENT.
Mr Selvakumar	Member	<i>[Signature]</i>
Mrs K Shobana	Member	ABSENT
Ms Meghana	Student Member	} Absent
Mr A K Balamurugan	Student Member	
Ms Archana FOR SASIDA	Student Member	<i>[Signature]</i>
Mr Akilash	Student Member	Absent
Mr Harris	Student Member	J. H. -
Ms Sharmistha	Student Member	} Absent
Mr Shreeyan Nayar	Student Member	
Ms Janani Bargavi N	Student Member	
Ms P Keerthi	Student Member	<i>[Signature]</i>
Mr Tanish	Student Member	<i>[Signature]</i>

FEB 2022





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Dr. C.J Venkatakrishnan  
(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

### MEMBERS

1. Dr. P B Premalatha
2. Dr. Jayaprakash
3. Dr. Meenakshi
4. Dr. Helen Mary Abraham
5. Dr. Shobana
6. Dr. Sathya Sri
7. Mr. Selvakumar
8. Mrs. K. Shobana

TDC&H/ICC/2022/03-02

10/03/2022

### CIRCULAR

Internal Complaint Committee Meeting will be held  
on 15/03/2022 at 1.00pm in Board Room.

I request all the committee members to attend the  
meeting without fail.

### **AGENDA :**

1. To report the website update.
2. Any suggestions for website Improvement
3. Update on the posters to be displayed in the campus
4. Any other matters.

  
10/03/22  
**PRESIDING OFFICER**

  
**PRINCIPAL**  
Dr. C.J.VENKATA KRISHNAN, M.D.S., Ph.D.,  
PRINCIPAL  
TAGORE DENTAL COLLEGE & HOSPITAL  
Rathinamangalam, Vandalur Post,  
Melakkottaiyur, Chennai - 600 127.

## **INTERNAL COMPLAINT COMMITTEE/GENDER HARASSMENT PREVENTION COMMITTEE**

### **MINUTES OF MEETING 15.03.2022**

The meeting was started at 1.00 pm in the Board Room with Principal, presiding officer of the committee and the other committee members. Dr Bhuvaneswari greeted the committee members.

#### **AGENDA :**

1. To report the website updates
2. Any suggestions for website improvement.
3. Update on the posters to be displayed in the campus.
4. Any other matters.

1. Discussed about the current website content.
2. Asked for the suggestion of other committee members for any correction or updation of website content.
3. Students were asked to design 2 posters per batch

#### **TOPICS FOR EACH YEAR**

- 1<sup>st</sup> year - Equality has no gender
  - 2<sup>nd</sup> year - Step up.... Speak out
  - 3<sup>rd</sup> year - Equal work deserves equal pay
  - 4<sup>th</sup> year - Stop Gender violence
  - 5<sup>th</sup> year - Every Human has Rights.
- Last date for submission is on March 31<sup>st</sup>.

4. It was decided to have Gender Sensitization Program in month of May.

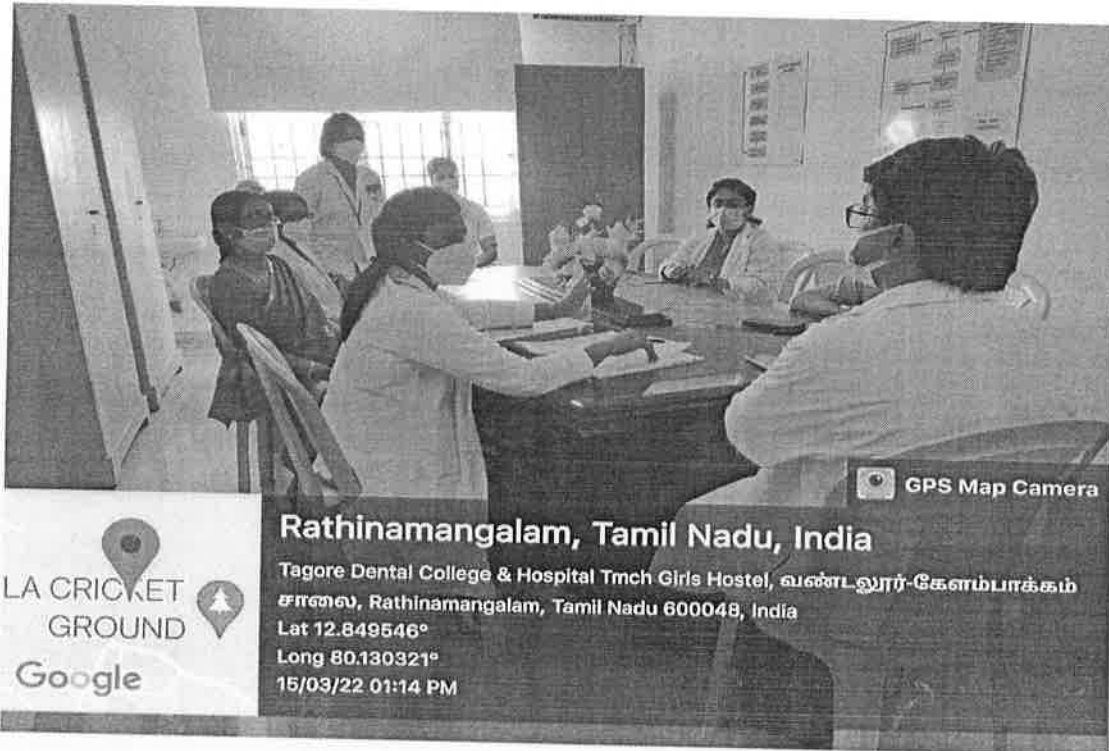


## INTERNAL COMPLAINT COMMITTEE MEMBERS - 2022

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	<i>J. Venkatakrishnan</i>
Dr Bhuvaneswari	Presiding Officer	<i>B. Bhuvaneswari</i> 15/3/22
Dr Premalatha	External Expert	<i>P. B. Premalatha</i>
Dr Meenakshi	External Expert	<i>A. Meenakshi</i> 15/3/22
Dr Jayaprakash	Member	ABSENT
Dr Helen Mary Abraham	Member	<i>H. Mary Abraham</i> 15/3/22
Dr Shobana	Member	ABSENT
Dr Sathya Sri	Member	<i>S. Sathya Sri</i> 15/3/22
Mr Selvakumar	Member	<i>S. Selvakumar</i>
Mrs K Shobana	Member	<i>K. Shobana</i>
Ms Meghana	Student Member	ABSENT
Mr A K Balamurugan	Student Member	ABSENT
Ms Archana FOR. SAJIDA SELVAM	Student Member	<i>S. Archana</i>
Mr Akilash	Student Member	<i>A. Akilash</i>
Mr Harris	Student Member	ABSENT
Ms Sharmistha	Student Member	<i>S. Sharmistha</i> 15/3/22
Mr Shreeyan Nayar	Student Member	ABSENT
Ms Janani Bargavi N	Student Member	ABSENT
Ms P Keerthi	Student Member	<i>P. Keerthi</i>
Mr Tanish	Student Member	ABSENT



MARCH 2022





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Dr. C.J Venkatakrishnan  
(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

### MEMBERS

1. Dr. P B Premalatha
2. Dr. Jayaprakash
3. Dr. Meenakshi
4. Dr. Helen Mary Abraham
5. Dr. Shobana
6. Dr. Sathya Sri
7. Mr. Selvakumar
8. Mrs. K. Shobana

TDC&H/ICC/2022/04-01

11/04/2022

### CIRCULAR

Internal Complaint Committee Meeting will be held on 12/04/2022 at 1.00pm in Board Room.

I request all the committee members to attend the meeting without fail.

### AGENDA:

1. To discuss about the Orientation Lecture conducted for the 1<sup>st</sup> year students.
2. To discuss about the Awareness Program for the 1<sup>st</sup> year students on May.
3. To discuss about the Posters submitted by each class.
4. Any other matters.

  
11/04/22

PRESIDING OFFICER

  
11/04/22

PRINCIPAL

# **INTERNAL COMPLAINT COMMITTEE/GENDER HARASSMENT PREVENTION COMMITTEE**

## **MINUTES OF MEETING 12.04.2022**

The meeting was started at 1.00 pm in the Board Room with Principal, Presiding officer of the committee and the other committee members. Dr Bhuvaneswari greeted the committee members.

### **AGENDA :**

1. To discuss about the Orientation Lecture conducted for the 1<sup>st</sup> year students.
2. To discuss about the Awareness Program for the 1<sup>st</sup> year students on May.
3. To discuss about the Posters submitted by each class.
4. Any other matters

1. 1<sup>st</sup> year Students were introduced into the Committee.
2. The Orientation about the Committee given to the 1<sup>st</sup> year students were also discussed with them.
3. The posters submitted by the students were reviewed by the Committee members.
4. Gender Sensitization Program to be organized for the 1<sup>st</sup> year Students in the month of May.

## INTERNAL COMPLAINT COMMITTEE MEMBERS - 2022

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	ABSENT
Dr Bhuvaneswari	Presiding Officer	<i>[Signature]</i>
Dr Premalatha	External Expert	<i>P.B. Premalatha</i>
Dr Meenakshi . <i>13</i>	External Expert	<i>M. Meenakshi</i> 12/04/22
Dr Jayaprakash	Member	ABSENT
Dr Helen Mary Abraham	Member	ABSENT
Dr Shobana	Member	<i>[Signature]</i> 12/4/2022
Dr Sathya Sri	Member	<i>[Signature]</i> 12/4/22
Mr Selvakumar	Member	ABSENT
Mrs K Shobana	Member	<i>Kshobana</i>
Ms Meghana	Student Member	<i>[Signature]</i>
Mr A K Balamurugan	Student Member	ABSENT
<del>Ms Archana</del> <i>Ms. Archana</i>	<del>Student Member</del>	ABSENT
Mr Akilash	Student Member	<i>A. Akilash</i>
Mr Harris	Student Member	<i>H. Harris</i>
Ms Sharmistha	Student Member	<i>[Signature]</i>
Mr Shreeyan Nayar	Student Member	<i>[Signature]</i>
Ms Janani Bargavi N	Student Member	<i>[Signature]</i>
Ms P Keerthi	Student Member	<i>P. Keerthi</i>
Mr Tanish	Student Member	ABSENT

*M.R. SOMESHWAR AN*

*STUDENT MEMBER*

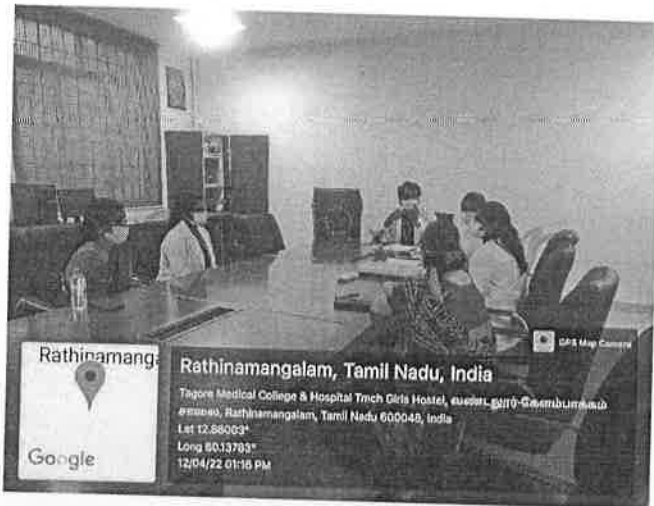
*M. R. Someshwar An*

*MS. PADMASRI*

*STUDENT MEMBER*

*P. Padmasri*

APRIL 2022





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Dr. C.J Venkatakrishnan  
(Chairman)

Dr. B. Bhuvaneswari  
(Presiding Officer)

### MEMBERS

1. Dr. P B Premalatha
2. Dr. Jayaprakash
3. Dr. Meenakshi
4. Dr. Helen Mary Abraham
5. Dr. Shobana
6. Dr. Sathya Sri
7. Mr. Selvakumar
8. Mrs. K. Shobana

TDC&H/ICC/2022/05-01

09/05/2022

### CIRCULAR

Internal Complaint Committee Meeting will be held on 10/05/2022 at 1.00pm in Board Room.

I request all the committee members to attend the meeting without fail.

### AGENDA :

- a. To discuss about the Gender Equality Program to be conducted n last week on May.
- b. To discuss about the Posters to be printed.
- c. Any other matter.

  
PRESIDING OFFICER

  
PRINCIPAL

INTERNAL COMPLAINTS COMMITTEE  
TAGORE DENTAL COLLEGE & HOSPITAL

## **INTERNAL COMPLAINT COMMITTEE/GENDER HARASSMENT PREVENTION COMMITTEE**

### **MINUTES OF MEETING 10.05.2022**

The meeting was started at 1.00 pm in the Board Room with Presiding officer of the committee and the other committee members. Dr Bhuvaneswari greeted the committee members.

#### **AGENDA :**

1. To discuss about the Gender Equality Program to be conducted in last week on May.
2. To discuss about the Posters to be printed.
3. Any other matter.

1. The Gender Equality Program to be conducted on May 25, 26. Dr Premalatha will finalise the Speakers and confirm the date of the Program.




2. It was discussed to put the posters in different places in College Campus, especially to put one poster in girls Hostel.

3. Government Women Empowerment Scheme to be enlightened to non teaching faculties. It was discussed to collect information regarding the Schemes.

4. No complaints from any students was received by the Committee.



## INTERNAL COMPLAINT COMMITTEE MEMBERS - 2022

NAME OF THE MEMBER	DESIGNATION	SIGNATURE
Dr C J Venkatakrishnan	Chairperson	ABSENT
Dr Bhuvaneswari	Presiding Officer	
Dr Premalatha	External Expert	ABSENT
Dr Meenakshi B	External Expert	B. Meenakshi B 10/05/22
Dr Jayaprakash	Member	ABSENT
Dr Helen Mary Abraham	Member	Helen Mary 10/5/22
Dr Shobana	Member	Shobana 10/5/2022
Dr Sathya Sri	Member	Plathu
Mr Selvakumar	Member	Selvakumar
Mrs K Shobana	Member	Kshobana
Ms Meghana	Student Member	Megha
Mr A K Balamurugan	Student Member	A.K. Balamurugan
Ms Sajidha	Student Member	
Mr Akilash	Student Member	
Mr Harris	Student Member	J. Harris
Ms Sharmistha	Student Member	8
Mr Shreeyan Nayar	Student Member	Shreeyan
Ms Janani Bargavi N	Student Member	ABSENT
Ms Padmasri	Student Member	Padmasri
Mr Someshwaran	Student Member	M. Someshwaran



MAY 2022

